Creating an account

Simply click on the icon Select create account

Then enter your personal details as prompted

TIP – creating an account makes placing future orders easy.

It is possible to check-out as a guest but you will need to re-enter your details with every order.



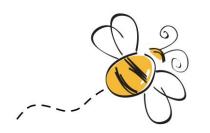
Login

Email		
Password		
	Forgot your password?	
	SIGN IN	
	Create account	

CHURCH FARM, ARDELEY
A Free Range Experience

Visit us at, Church Farm, Ardeley, Stevenage Herts, SG2 7AH, call 01438 861 447, email theboxteam@churchfarmardeley.co.uk or visit www.churchfarmardeley.co.uk

Order Deadlines



To receive delivery on Friday or Saturday place your order before 11am on the Tuesday before.

Orders and changes placed after the Tuesday deadline, will automatically go onto the following week.

Deliveries will still be on a Friday and Saturday and must be selected each time you place an order.

Delivery slots are allocated on a first come first served basis, so it is advisable to order ahead of time to secure your preferred delivery day.



Placing a new order



Log in to you account, select your first item and add to basket – repeat until ready to check out

Please note, minimum spend is £25.00







Repeating a previous order

You can now edit and amend previous orders.



- 1. Log in
- 2. Go to my account
- 3. Order History will atomically show

ORDER HISTORY

Order Date	Payment Status	Fulfillment Status	Total
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REORDER	#CFS18098	June 16, 2020	Paid	Fulfilled	£1.50
REORDER	#CFS18063	June 16, 2020	Paid	Fulfilled	£10.60

ACCOUNT DETAILS

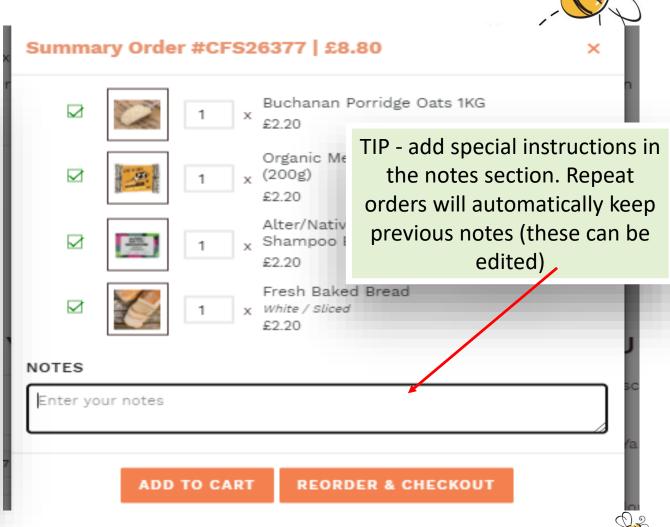
Manage Subscription

Tara Carter



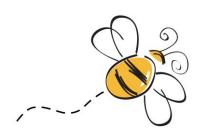
Repeating a previous order - continued

- 4. Under "My Account", select the **reorder button** next to the order you want to repeat/edit. A pop up box will appear with your previous items selected.
- 5. Untick any items you do not wish to include this week.
- 6. Select **add to cart** and continue shopping for new items OR **reorder & checkout** if you are finished.

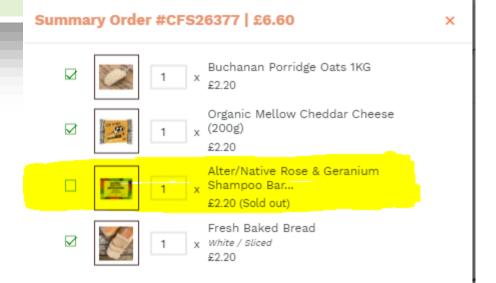


CHURCH FARM, ARDELEY
A Free Range Experience

Out of stock items on repeat order



If an item is out of stock or sold out the system will allow you to tick the item when you repeat an order.



If an item is out of stock/sold out, you will receive the message below.



£4.75



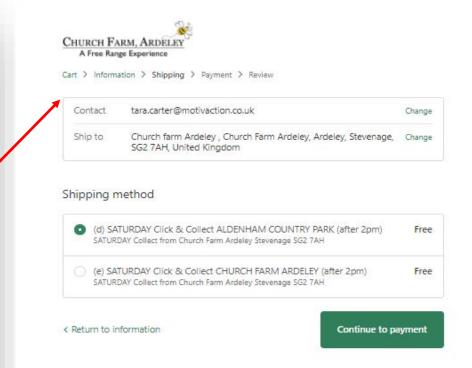
Check out/delivery options for baskets under £25

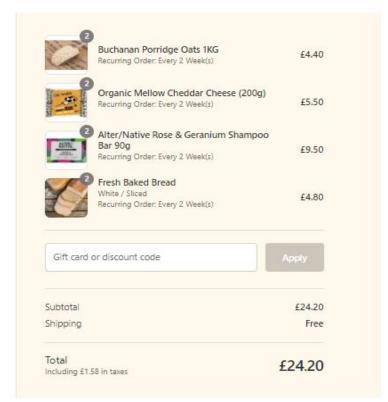


MINIMUM ORDER VALUE for local delivery is £25 plus £1.95 delivery charge per order.

If you have placed an order below £25 you will only see the click & collect option.

If you wish to have home delivery you will need click on **CART** to continue shopping and bring your order value to £25. Then check out as normal and the delivery options will be visible.







Check out/delivery options for baskets over £25



Orders over £25 can select either a Friday or Saturday delivery option.

Delivery slots are limited so please order early to secure your preferred delivery day.

If only one delivery day is showing that means the other day is full.

